

Budget Committee Minutes

Members Present: Ron Woody, Chairman; Steve Kelley; Darryl Meadows; Carolyn Granger; Todd Fink

Members Absent:

Additional: Kaley Walker, Director of Accounts and Budgets; Tim Phillips, Chief Deputy; Time Suter, Ambulance Director; Ralph Stewart, Solid Waste Director.

Meeting Convened: Meeting called to order by Chairman Woody @ 6:30 PM

New Resolutions:

A RESOLUTION to amend the General Fund (101) to correct the grant expenditure budgets for Road 16.

Motion to recommend the resolution to the full commission: Meadows

2nd: Kelley

On a **voice vote** motion passed.

A RESOLUTION to amend the General Capital Projects Fund (171) subfund CHJ (Courthouse and Jail Maintenance) to appropriate funds to update a bondsman location within the jail, and to purchase a video arraignment system.

Motion to recommend the resolution to the full commission: Granger

2nd: Fink

On a **voice vote** motion passed.

A RESOLUTION to amend the Solid Waste Fund (116) due to better estimates of expenditures.

Motion to recommend the resolution to the full commission: Kelley

2nd: Meadows

On a **voice vote** motion passed.

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A RESOLUTION to amend the Wastewater Fund (204) and General Fund (101) due to additional step system installations and the return of seed money to the General Fund.

Motion to recommend the resolution to the full commission: Granger

2nd: Fink

On a **voice vote** motion passed.

In the Capital Fund sub fund Industrial Development (171-IND) has the grants for invest prep from TVA and the IDB. TVA suggested the road (Jones Rd) be moved to be a straight shot to the site. This puts the road through a swamp and will increase the cost about \$120,000 for shot rock, geo-fabric and then gravel. It is unclear at this time if TVA will pay for a portion of this additional expense.

Annual Budget Preparation

116 Fund:

Beginning Fund Balance: 666,963

Revenue-

Rural local option sales tax, and TVA revenue sharing.

Total Revenues: 908,000

Convenience Centers-

The largest cost in the centers is disposal fees, or garbage removal. This cost has been reduced drastically over the last several years due to the recycling efforts of the county.

Total Convenience Centers: 895,851

Transfer to Capital

The goal of the operating funds is to use any additional money towards capital improvements or replacement items.

Transfer to Capital: 140,000

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Total Appropriation: 1,035,851

Motion to recommend beginning fund balance, revenue and appropriation of \$1,035,851:
Kelley

2nd: Fink

On a **voice vote** Motion **passed**.

Beginning Fund Balance	\$666,963	In compliance with:
Revenues	\$908,000	Fund Balance Policy ----- Yes
Appropriation	\$1,035,851	61%
Budget Ending Fund Balance	\$539,112	
Estimated Fall Out (10%)	\$89,585	
Est. Ending Fund Balance	\$628,697	
Effect on Fund Balance	(\$38,266)	

171 Capital Fund

CCC subfund

A transfer in of \$140,000 from the Solid Waste (116) operating fund is budgeted. This can be used towards Cameras (10,000), Gallaher/Blue Springs (80,000), Glen Alice/Pumphouse (70,000)

Motion to recommend \$140,000 revenue and \$160,000 appropriation:Meadows

2nd: Fink

On a **voice vote** Motion **passed**.

123 Fund:

Beginning Fund Balance: 376,606

Revenue-

Countywide property tax, service charges for disposals, sale of recyclables

Total Revenues: 739,500

Recycling Center-

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The center has a new baler and soon will have a sort line installed to improve efficiency within the recycling process. The Michael Dunn workers are a great help and their cost is offset by the amount of work they do. The largest expense in this fund is salaries and benefits followed by disposal fees.

Recycling Center: 742,436

Post Closure Care Costs-

Roane County must maintain the closed landfill monitoring for several more years. Last year there was a pop out at the landfill which cost \$70,000 to repair.

Post Closure Costs: 53,000

Transfer to Capital

The goal of the operating funds is to use any additional money towards capital improvements or replacement items.

Transfer to Capital: 70,000

Total Appropriation: 865,436

Motion to recommend the revenue of \$739,500 which contains \$360,000 of countywide property tax and appropriation of \$865,436: Kelley

2nd: Granger

On a voice vote Motion passed.

Beginning Fund Balance	\$376,606	In compliance with:
Revenues	\$739,500	Fund Balance Policy ----- Yes
Appropriation	\$865,436	34 %
Budget Ending Fund Balance	\$250,670	
Estimated Fall Out (5%)	\$39,772	
Est. Ending Fund Balance	\$290,442	
Effect on Fund Balance	(\$86,164)	

171 Capital Fund
RCY subfund

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A transfer in of \$70,000 from Recycling (123) is budgeted. This, along with current estimated fund balance can be used towards paving (50,000), hydro fluid filter system (20,000). There is approx. \$50,000 in this subfund for use to upgrade the convenience center within the recycling center.

Motion to recommend \$70,000 revenue and \$70,000 appropriation: Meadows

2nd: Fink

On a **voice vote** Motion **passed**.

118 Ambulance

\$400,000 was fronted to the Ambulance fund from the General Fund (101). Of the 774,799 beginning balance, \$374,799 belongs to the Ambulance operations.

Beginning Fund Balance: 774,799

Revenues – Revenue has been trouble for the Ambulance Department for several years. The Ambulance Department has been using a new billing company starting June 1, 2014. The hope is they can raise the revenue on a per run basis. Originally the billing was done in-house and then contracted out. Having a 3rd party company with better understanding and education on the Medicaid laws is a help to us, and we would suffer if an attempt was made to bring this job back into the Ambulance Department. We received a new customer rep as of the beginning of March and she seems much more attentive to our accounts. This also includes 2 cents of countywide property tax of \$238,000.

Total Revenues: 2,635,600

Ambulance – The Ambulance Department is running four 24 hour shifts/trucks. The way the schedule is set up the full time employees have scheduled overtime. A need has been identified for a day truck (8-12 hrs) to run calls during busy time, dialysis runs for instance. Should a day truck be added, additional expenditures here and in capital will be needed.

Total Appropriation: 2,583,283

Motion to recommend the revenue of 2,635,600 which contains \$240,000 of countywide property tax and appropriation of 2,583,283: Kelley

2nd: Granger

On a **voice vote** Motion **passed**.

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Beginning Fund Balance	\$774,799	In compliance with:
Revenues	\$2,635,600	Fund Balance Policy ----- Yes
Appropriation	\$2,583,283	37%
Budget Ending Fund Balance	\$827,117	
Estimated Fall Out (5%)	\$129,164	
Est. Ending Fund Balance	\$956,281	
Effect on Fund Balance	\$181,482	

171 Capital Fund

AMB subfund

This sub fund has \$118,000 of revenue dedicated to it for the purchase of ambulances and other large capital items for the ambulance department.

Motion to recommend revenue including one penny of countywide property tax \$118,000 and appropriation of \$177,000: Kelley

2nd: Meadows

On a **voice vote** Motion **passed**.

Motion to adjourn at 8:00pm: Kelley

2nd: Granger

On a **voice vote**, motion passed.

Minutes submitted by Director Walker