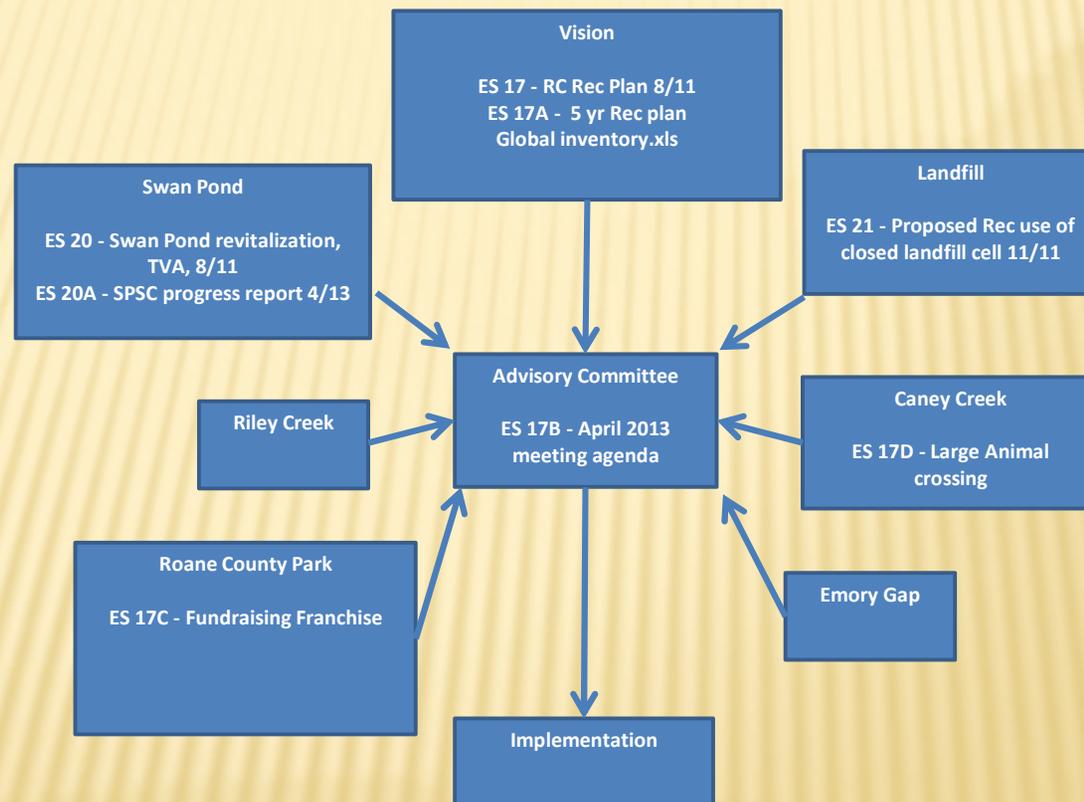


ROANE COUNTY PARKS AND RECREATION

Advisory Board Meeting Agenda for April 23, 2013

Executive Summary 17B Advisory
Committee Agenda April 2013



AGENDA

1. Review minutes of previous meeting
2. Actions of the County Commission
3. Organization of RC Parks and Rec.
4. Individual facility review
5. Uniform signage
6. Budget
7. Executive Summaries

1. MINUTES OF PREVIOUS MEETING

County Executive Ron Woody updated the Board on both the revision made to the Recreational Executive Summary 17A and the Swan Pond Complex. TVA officials are working on price list for the complex.

A resolution to change the by-laws of the Board was distributed. The change will go into effect after the resolution is passed by County Commission. The change is as follows:

The student members shall become non-quorum members: a non-quorum member is a member whose absence is not counted to declare a quorum necessary to conduct business necessary to to proceed with business, but when present retains all voting rights.

Another change is that the County commission will only confirm the eight general members, the four student members will be appointed by the County Executive and the County Commission member shall be appointed by the Commission.

.

Motion to approve by: Rick Ross

Second by: Robin Wampler

On a voice vote motion passed.

x

PREVIOUS MINUTES REVIEW CONTINUED

Danny Wright asked Joyce Nall to discuss Recreational Master Plan. An example was distributed and Board liked the format, etc. Joyce will proceed and keep Board members updated on progress.

At Chairman's request, Joyce went on to distribute and discuss Recreational Needs Survey and gave a grants update. The county has applied for the LPRF grant for playground equipment. The grant amount is 50,000 and match is 50,000. Some of the match will be in-kind.

Tony Brown then gave the Manager's report (see attachment).

County Executive Ron Woody asked Tony if the Splash Pad was inspected by the state like a swimming pool. Tony said it was not, but the state is in the process of beginning that program. He further explained that our water is city water, (not lake water) and chlorinated, and treated exactly like swimming pool. Chemicals are checked and adjusted daily.

2. ACTIONS OF THE COUNTY COMMISSION

- ✘ Resolution 07-11-06 Accepting property
- ✘ Resolution 02-13-1-07 Conceptual Design

Executive Summary 17B Advisory
Committee Agenda April 2013

RESOLUTION # 07-11-06

**A RESOLUTION ACCEPTING USE OF TVA PROPERTY IN THE SWAN POND
COMMUNITY TO BE USED FOR THE DEVELOPMENT AND OPERATIONS OF A
RECREATION AREA**

WHEREAS, TVA is making available approximately 75 acres and providing design and preliminary site work for soccer, softball, and baseball playing fields and;

WHEREAS, the Roane County Parks and Recreation Advisory Board will work with TVA on the potential use and design and;

WHEREAS, Roane County shall be responsible for construction of lighting, fencing, and any service buildings and;

WHEREAS, Roane County will solicit city government support and any grant opportunities for construction and operation of the facility and;

WHEREAS, Roane County will operate the facility under the control of the Roane County Park System.

NOW, THEREFORE BE IT RESOLVED that the Roane County Commission hereby accepts the use of the TVA property and supports the input and advice of the Roane County Parks and Recreation Advisory Board's working with TVA in the design and development of the Swan Pond Recreation complex.

BE IT FURTHER RESOLVED that Roane County understands that no commitment of funds are being made by Roane County at this time; however, if funding is needed for capital improvements then a capital budget will be approved by the Roane County Commission.

BE IT FURTHER RESOLVED that Roane County understands that operations of this facility will be by the Roane County Government and approved annually by an approved park and recreation budget.

Upon a motion by **Commissioner Ellis** seconded by **Commissioner Kelley** the following

Commissioners voted Aye: Bacon, Berry, Braummett, Cantrell, Collier, East, Ellis, Forrester, Goddard, Granger, Johnson, Kelley, Moore, Nelson, Tedder (15)

The following Commissioners Passed: **-0-**

The following Commissioners voted No: **-0-**

Thereupon, the Chairman announced that said resolution received a constitutional majority and ordered same spread of record.

Resolution # 02-13-1-07

IN THE COUNTY COMMISSION FOR ROANE COUNTY, TENNESSEE

A RESOLUTION approving TVA and the Roane County Park Advisory Board's conceptual design and layout of the Swan Pond Recreation Area.

WHEREAS, Roane County has considered building a sports complex for a number of years, including discussion of borrowing up to Eighteen (\$18) million for the purchase of amenities during 2009; and

WHEREAS, with the contribution from TVA for land and site preparation and construction, Roane County has the opportunity to now develop a sports complex; and

WHEREAS, TVA has committed to replace the recreational facilities previously provided at the Kingston Steam Plant; and

WHEREAS, the previous recreational facility consisted of a baseball/softball field and picnic grounds; and

WHEREAS, TVA is proposing to provide land under a license agreement, and engineer to enhance the recreational assets in the Swan Pond Community; and

WHEREAS, TVA will provide at its expense the construction of and maintenance of:

- Lakeshore Phase I (peninsula) - construction to begin February 2013 and approximately June 2013.
- Lakeshore Phase II (east/middle embayment) - construction estimated to begin in 2014 and be completed by approximately summer 2014.
- Both areas will be TVA-owned and controlled; and

WHEREAS, TVA will provide for the use and benefit of Roane County Government for recreational facilities, acceptance previously approved by the Roane County Commission's adoption of Resolution #07-11-06; and

WHEREAS, TVA has established an estimated schedule of design, layout, and construction of the 75 acres as follows:

- 30% design by June 2013
- 60% design by November 2013
- 90% design by March 2014
- 100% design complete June 2014
- Area to be at grade and available to Roane County by Spring of 2015; and

WHEREAS, the Roane County Parks and Recreation Board, at a November 15, 2012 meeting, approved the concept plan and the minutes state the following:

"Four (4) multi-use baseball/softball fields, three or four soccer fields, adequate parking, maintenance/storage facilities, possible office space in house left by

capabilities, playground area, fields situated to maximize shading of field at sunset, space for expanded seating and future use for other events/festivals, concerts, etc.)"

And at a March 1, 2012 meeting approved the Swan Pond Sports Complex Preliminary Plan which consisted of a 4-plex Baseball/Softball fields, and a number of soccer fields/Festival sites, as attached; and

WHEREAS, TVA has shown this concept drawing at public meetings; and

WHEREAS, the Roane County News has published an article regarding the concept drawing and layout of the Swan Pond Sports Complex;

NOW, THEREFORE, BE IT RESOLVED that the Roane County Commission does hereby approve the attached preliminary conceptual drawing and layout which further reflects:

- Festival field (use as a soccer field)
- Multi-use field (use as one to three soccer fields)
- Soccer field
- Softball/Baseball fields - 4-plex

UPON MOTION of Commissioner Cantrell, seconded by Commissioner Forrester, the following Commissioners voted Aye: Bacon, Berry, Brummett, Cantrell, Collier, East, Ellis, Forrester, Goddard, Granger, Johnson, Kelley, Moore, Nelson, Tedder (15)

The following Commissioners passed: -0-

The following Commissioners voted No: -0-

THEREUPON the County Chairman announced to the Commission that said resolution had received a constitutional majority and ordered same spread of record.

James Brummett
County Chairman

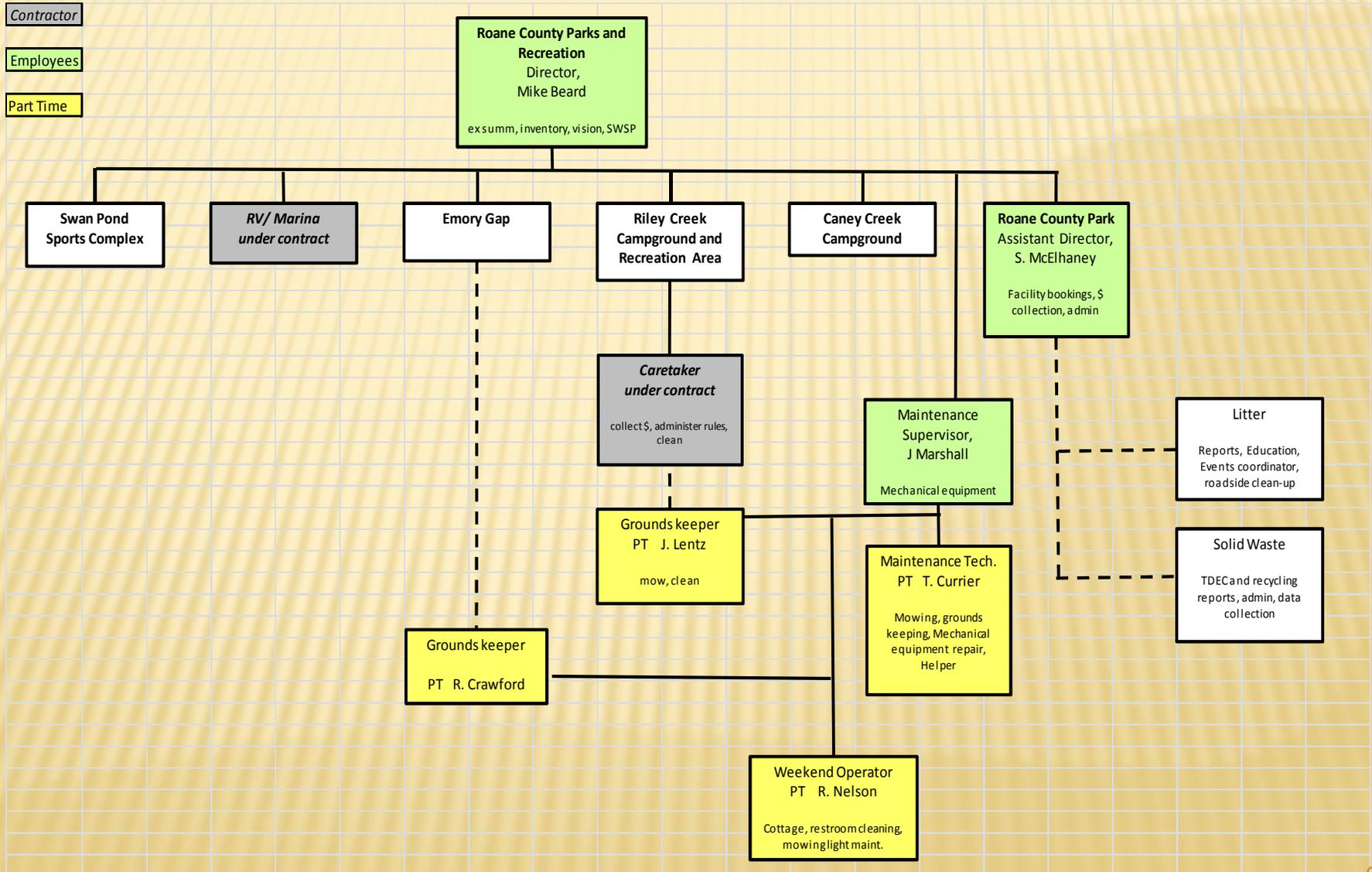
The foregoing resolution was submitted to the County Executive for his consideration this the 15th day of February, 2013.

ATTESTED:
Darlene J. Anthony
County Clerk

I approve *Feb 15* /w/eto the foregoing resolution this the 15th day of February, 2013.

[Signature]
County Executive
COUNTY OF ROANE
Attest:
Darlene J. Anthony, Clerk
Certified a true and correct copy

3. ORGANIZATION OF RC PARKS AND REC.



4. INDIVIDUAL FACILITY REVIEW

- A. Riley Creek Campground
- B. Roane County Park
- C. Caney Creek Campground
- D. Swan Pond Sports Complex
- E. Emory Gap
- F. RV Park /Marina

4A. RILEY CREEK CAMPGROUND

81 acres, 45 sites, 2 shower houses, picnic area, new courtesy dock, 2 storm shelters coming

- ✘ Opened 3/22
- ✘ Developing Operation Plan
 - + Caretaker contractor
 - + Developing financial-based performance bonus
 - + Working camper arrangement as back-up to caretaker
 - + Contractor use of county “mule”
- ✘ Part time groundskeeper hired
- ✘ Discuss – limiting seasonal rentals
- ✘ Long term –
 - + year round camping
 - + emphasis on off-season storage

4B. ROANE COUNTY PARK

52 acres, 8 shelters, splash pad, lake swimming, walking trail, cottage, disc golf, tennis, boat launch,

× Discuss

- + Prohibit for-profit use of facilities
- + Managing metal detector activity
- + Franchising the use of the concession stand to local school groups as a fund raising activity
- + Primitive camping – 2 locations Riley Creek Bridge (TVA) and RCP - close or develop a use policy

RCP DISCUSSION CONTINUED

- + Continuation of boat rental, corn maze
- + Improve/maintain ball field
- + TDEC playground grant
- + Recent TOSHA inspection findings

4C. CANEY CREEK CAMPGROUND

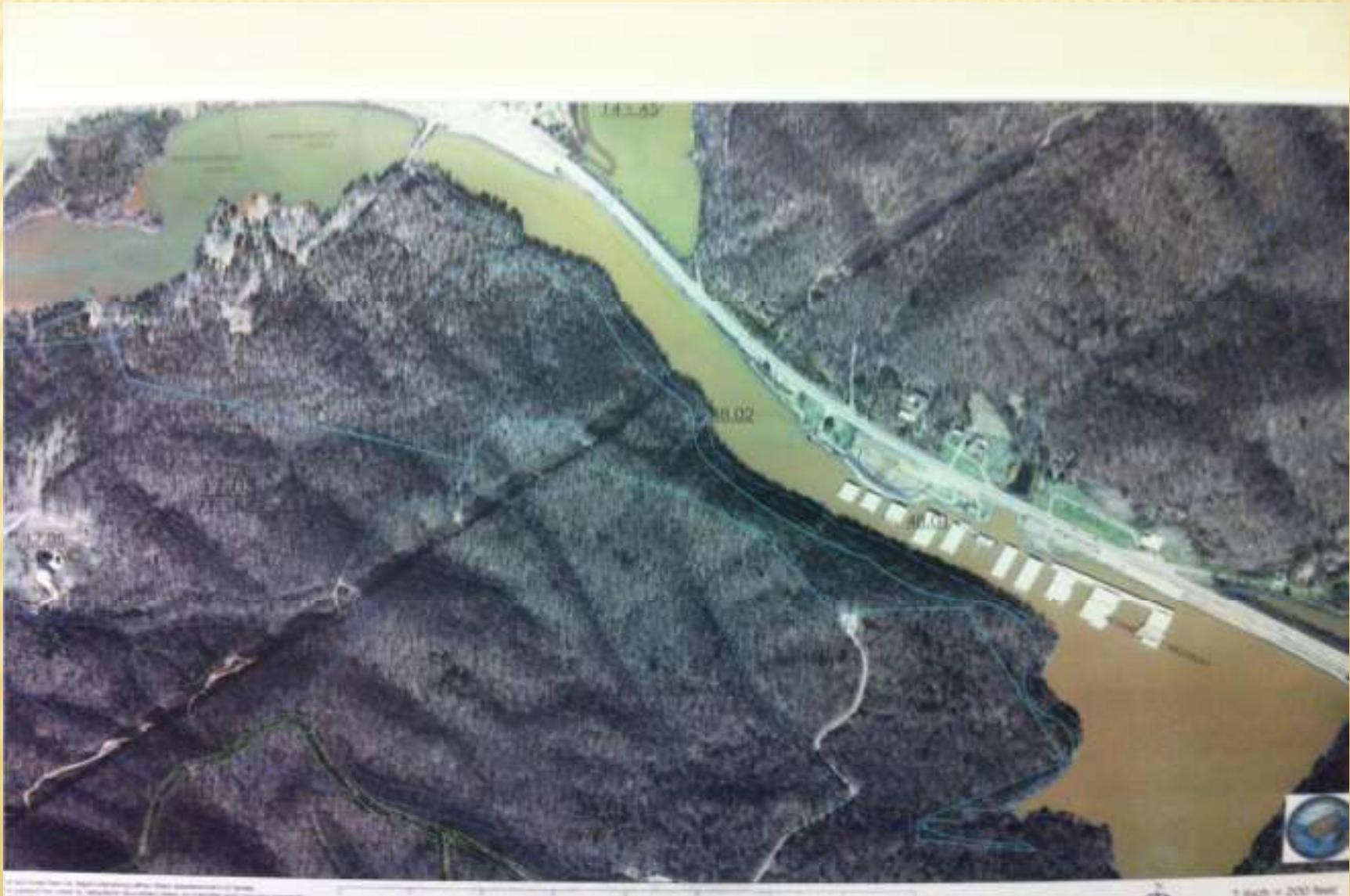
60 acres, south of US 70 near marina, adjacent to Roane State – across US 70

Considering a connection (animal crossing) to Roane State to augment the county's offerings to the equestrienne community, especially during the RS scheduled events 40 week ends per year

Local enthusiasts developing a trail plan

- + Bridge
- + Meeting with TDOT

CCC - LOCATION



4D. SWAN POND SPORTS COMPLEX

- ✘ TVA Meetings
- ✘ Timeline
- ✘ See draft executive summary

4E. EMORY GAP

4 acres, shelter basketball walking track

- ✘ No programming changes or physical improvements for 2013-14, considering a general facelift/rehab for 2014-15

4F. RV PARK/MARINA

60 acres each, leased since 1996

5. UNIFORM SIGNAGE



AN OPPORTUNITY TO IMPROVE

- ✘ Use new logo
- ✘ Adjust to current, correct information
- ✘ Highway legal – as required
- ✘ Plastic on non-highway locations
- ✘ A more professional, thoughtful appearance



BUDGET

EXECUTIVE SUMMARIES

✘ Filed

- + (17) Roane County's Recreation Plan - August 2011
- + (21) Proposed Recreation Use of Closed Landfill Cell - November 2011
- + (12) Capital Projects - March 2011ng Drafted
- + (16) Capital Outlay Plan Implementation - August 2011
- + (20) Swan Pond Revitalization - Prepared by TVA - August 2011
- + (16a) Capital Outlay Plan Implementation - August 2012
- + (24) Celebrations of Success Conference - June 22, 2012

✘ Being Drafted (working titles)

- + Swan Pond Sports Complex – planning progress report
- + RCPR – the process of developing a 5 year plan

SWAN POND SPORTS COMPLEX

TVA- Roane County
PLANNING PROGRESS REPORT
March 2013

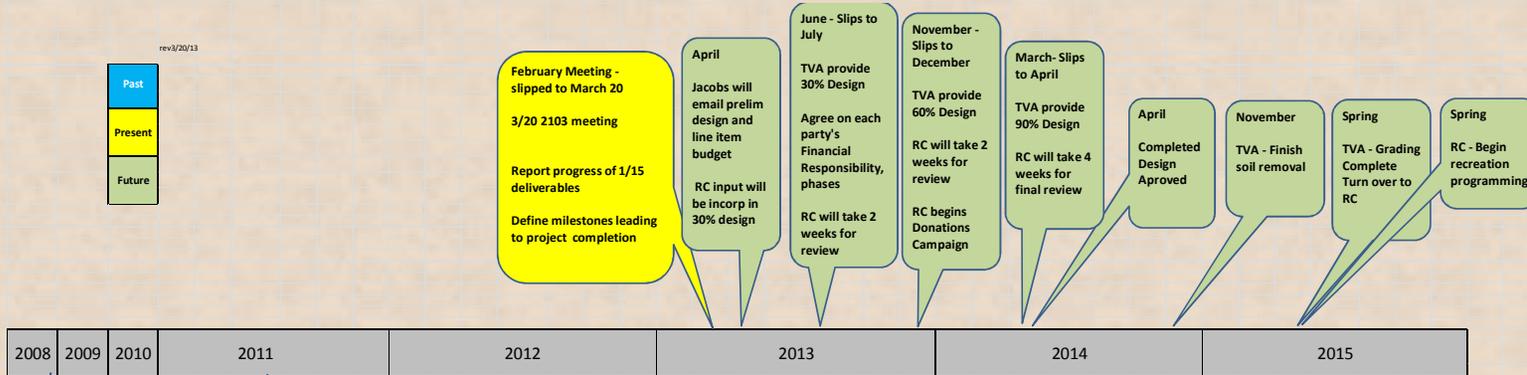
Milestones

Accomplished

Current

Planned

rev3/20/13



Dec 22
Ash dike
Ruptures

July 14
Resolution 07-11-06
Accepting input from
RC P&R Board and TVA
re: Design and
Development

August 2
TVA Public
meeting to
Present
Plans for
TVA
Property

Nov 15
RC P&R Advisory
Board meets with
TVA and Jacobs to
outline needs
TVA will provide
CE with
preliminary plan

April 9
Resolution 04-12-25 adopted
Allows RC to receive funds from
TVA
Foundation - restricted to
Capital improvements relating to
recreation complex

March
Preliminary
Plan delivered

April 19
CE signs fundi
agreement

June 26
RC receives \$5011

Jan 15 2013

RC and TVA met to establish milestones for Swan Pond Recreation Complex - Project Design and define deliverables for the Feb meeting

TVA Deliverables

- VFD land donation
- OES land donation
- Provide final elevations
- Forward prelim design electronically
- Review prior commitment to deliver site "ready for striping", with relocated existing buildings, parking lots and roadbeds

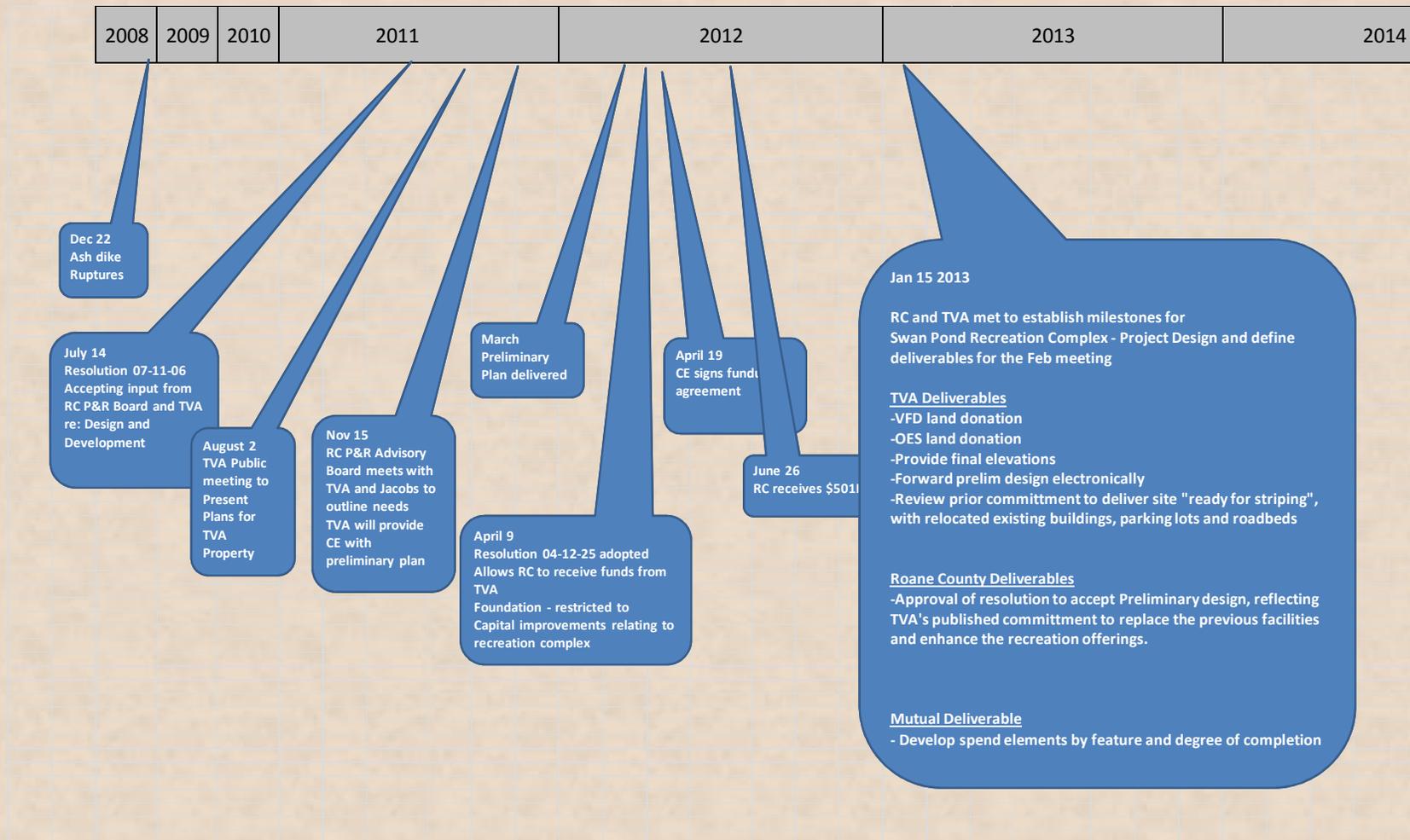
Roane County Deliverables

- Approval of resolution to accept Preliminary design, reflecting TVA's published commitment to replace the previous facilities and enhance the recreation offerings.

Mutual Deliverable

- Develop spend elements by feature and degree of completion

A closer look at what has been accomplished



Where we are today

**February Meeting -
slipped to March 20**

3/20 2103 meeting

**Report progress of 1/15
deliverables**

**Define milestones leading
to project completion**

2012

2013

2014

Jan 15 2013

**RC and TVA met to establish milestones for
Swan Pond Recreation Complex - Project Design and define
deliverables for the Feb meeting**

TVA Deliverables

-VFD land donation

-OES land donation

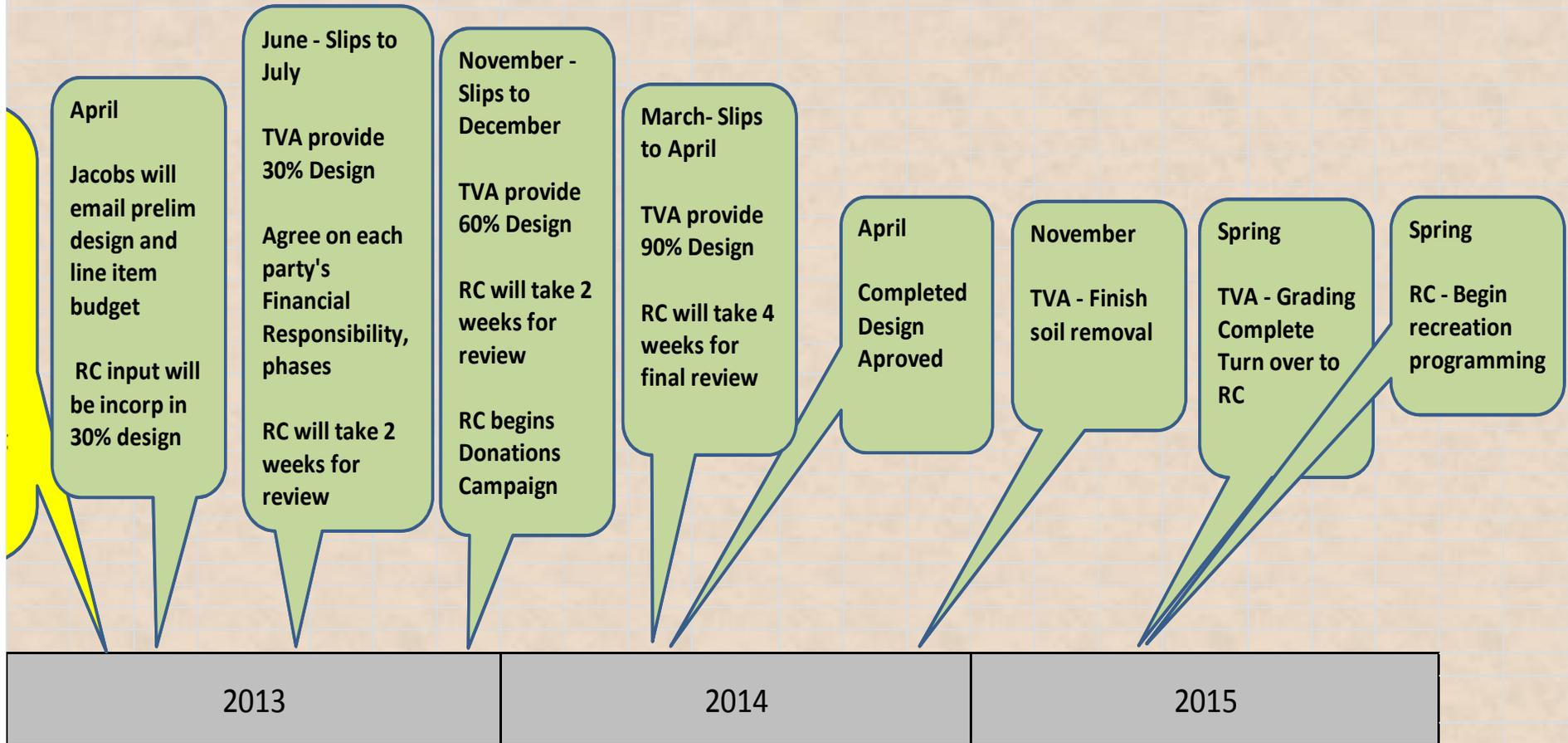
-Provide final elevations

-Forward preim design electronically

-Review prior commitment to deliver site "ready for striping"

Executive Summary 17B Advisory
Committee Agenda April 2013

Where we are going



ROANE COUNTY PARKS AND RECREATION

The PROCESS of DEVELOPING
a 5 Year plan, to provide:

*A vision for Recreation Capital and
Programming Improvements
throughout Roane County*

Objective

Develop a 5 year Vision for recreation capital and programming improvements county-wide:

To improve the quality of life for citizens

and

make the area more attractive for business development

General Approach

Baseline - Review of prior work

Create a Global List of recreation possibilities and then compare it to the county wide recreation inventory

Then decide what we need

Prior work

Existing Executive summaries relating to Roane County Parks and Recreation

- 1 #16 Capital Outlay – August 2011
- 2 #16A Capital Plan Implementation – August 2011
- 3# 17 RC Recreation Plan – August 2011
4. #20 Swan Pond revitalization August 2011
5. #21 Proposed Recreational use of closed landfill
6. #24 Celebration of success – June 2012

Next Steps – under development

Determine what we have – (Kingston, Harriman, Rockwood, Oliver springs, County) **COMPLETE**

Determine what we need – define the GAP

Develop a plan to close the gap - a 5 year plan for recreation in Roane County

Approach

- ▣ Gain public input – integrate into inventory and global list of possibilities
- ▣ Record/Publish minutes
- ▣ Continuously solicit public input
- ▣ Solicit cooperation with all Roane governmental entities
- ▣ Remain flexible, open to changes re: vision/goals/scope
- ▣ Form partnerships for large projects
 - Government
 - Private

Action Plan

Compare inventory to global list

Determine which growth areas most greatly benefit our citizens

Set parameters to focus the vision

Breadth of interest

Cost

Age appropriate

Risk exposure

Others

Define - *The Gap* - what is missing

Defining The Gap -an example

All possible Recreation activities

What we have Inventory	Planned in the works	Need <u>The Gap</u>	Wanted Low use limited appeal	Rejected Risk Exposure Specialized \$ Demog. Too ambitious mismatch Time to completion
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1. **Identified**
 - a. – the gap
2. **Prioritized**
 - a. - highest use, cost (capital and operation), risk, time to complete, demographics
3. **Planned**
 - a. Develop conceptual plan/present to commission/ gain approval
 - b. Projects list
 - c. Identify which governmental entity pursues which project
4. **Fund**
 - a. Sources and approval
5. **Build**
 - a. Execute the plan

Where are we now?

- ▣ Compare inventory to global list - complete
- ▣ Determine which most greatly benefit our citizens
- ▣ Set parameters to focus the vision
 - Breath of interest
 - Cost
 - Age appropriate
 - Risk exposure
 - Others

- ▣ Define the gap

Community organization Fundraising at Roane County Park

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**FRANCHISED USE OF SNACK BAR DURING
WATER SPORTS SEASON**

Goal

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- Provide an **opportunity** for Roane county based:
- Ball teams
- Cheerleader squads
- Charitable Organizations
- Non Profit organizations
- Etc.....

to leverage *their labor* and the *public's presence* at RCP to conduct entrepreneurial fund raising activities

At their financial risk, an organization would be allowed to sell simple snacks and drinks to the public as they enjoy the natural beauty and amenities in the park

Snack Bar operation guidelines

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- A \$50 use fee entitles the organization to conduct sales of snacks for a single Thursday at 11AM to Sunday at 5PM period.
- The minimum hours to be operated is 10AM to 3 PM Saturday and Sunday
- Snacks must be purchased in Roane County for resale to the public – proof required
- Snacks must be in original manufacturer's packaging
- Drinks in aluminum cans
- Pricing and menu is at the discretion of the group
- Liability Waiver required
- No tobacco, alcohol or age restricted products
- No glass

- Immediate snack bar area housekeeping is organization's responsibility
- Damage to/condition of the snack bar will be considered when the org next applies for use – find it clean, leave it clean
- Should the organization not gross \$150 in revenue the \$50 will be refunded
- Organizations are encouraged to share their menu, price list and quantities with the park director, so the next organization can benefit
- Multiple uses in a season are dependent on the demand for the franchise. Once per season will be our starting point
- Priority given to Roane County School related organizations
- no equipment rentals/sales or anything else beyond snack/drinks

ROANE STATE COMMUNITY COLLEGE
TOGETHER WITH
ROANE COUNTY PARKS AND RECREATION

A **UNIQUE** OPPORTUNITY

To benefit the community by
establishing an equestrian trail
system linking Roane State Expo
center to the Caney Creek
Recreation Area

Vision

- ⦿ Develop a means for horses and riders, plus pedestrians, to safely cross US70
- ⦿ With the goal of:
 - Realizing the recreation potential of an idle county property
 - Bringing the associated **economic impact** and quality of life benefits to the state
 - Adding value to Roane State's Program

Benefits

- ⦿ Increased participation in Roane State Expo events by adding the value of trail riding while at the event
- ⦿ Increased overnight usage of Roane State facilities by travelers in need of horse friendly accommodations
- ⦿ Provide a foundation for the additional development of the 60 acre resource for developing a system of bike/hike trails

In economic terms

- ⦿ Increased tourism
- ⦿ Increased attendance at RSCC Expo activities
- ⦿ Refueling locally
- ⦿ Restaurant activity – overnight stays
- ⦿ Retail impact – Walmart and Lowes nearby
- ⦿ Near the I-75 and I-40 travel corridors connecting the annual events in Dallas, Florida, Mid west, OK City and major concentrations of population (Charlotte, east coast, NY, PA)

Case History – to be investigated

- ⦿ Cochran Mills Park, Fulton County GA
 - 30 acres
 - 6 miles of trails
 - Hiking, playground, picnic area

Determine the programming, usage, benefits associated with this development

Determine the similarities/differences with our 60 acres, learn their lessons

Caney Creek Rec Area

- ⦿ 60 acres
- ⦿ Appropriate terrain
- ⦿ No similar facility in Tennessee
- ⦿ 3-4 miles of trail potential in first phase
- ⦿ Appropriate for SORBA type mountain biking

Caney Creek + RSCC = UNIQUE

There is no similar facility (with stabling, trails, overnight camping in convertible horse trailers-with hook-ups, open to the public, and a covered arena) in Tennessee or within a 150 mile radius

Further development

- ⦿ Geo caching
- ⦿ Cross country running events and training
- ⦿ Motorcycle touring – primitive camping (Honda Hoot)
- ⦿ Easements from adjacent property owners to extend trail and mileage
- ⦿ Link with RCP, RV Park walking trails

Challenges

- ⦿ Impossible without an animal crossing – due to need for expansive parking and inability to trailer horses across highway
- ⦿ Select route to Rec Area from the South side of US70 (TVA, Roane County, TDOT involvement)

Caney Creek 60 acres



Paths to park



The Team

- ◉ Stan Starkey – Roane State Facilities Director
- ◉ Dan Gibbs – Roane State VP
- ◉ Joanne Mitchell – local enthusiast and trail development volunteer. She is the equine representative for the state of Tennessee Commissioner's Council on Greenways and Trails. (RTP grants)
- ◉ Bobby Mitchell – developer of Cochran Park trail system
- ◉ Roane County Parks and Recreation
- ◉ TDOT
- ◉ TVA

