



Roane County Parks and Recreation
Facility Use Requirements
3515 Roane State Highway, Harriman, Tennessee 37748
865-882-2640

The use of all Recreational and Parks facilities shall be subject to the approval and rules of the Recreation Commission administered by the Director of Parks and Recreation.

1. Organizations wishing to use County facilities shall first apply to the Director of Parks and Recreation on the prescribed form. The Director or his/her designee has final authority on approval.
2. In the event of inclement weather, the Director or his designee has the final authority on whether facilities are usable.
3. **Intoxicants shall NOT be brought onto County facilities at any time.**
4. All posted rules must be adhered to, no exceptions.
5. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
6. Any damage to County facilities shall be promptly repaired at the user's expense. No exceptions.
7. Organizations using the facilities must clean-up afterwards. If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
8. Permits may be revoked at any time.
9. Any organization involving youth requires the presence of adequate adult supervision, over age 18, at all times.
10. The fee is \$5 per hour, 3 hour minimum, payable before using the facilities.
11. The emergency telephone number for police and fire is 911. The appropriate authority must be contacted in the event of an emergency.
12. When required, users must provide the following insurance prior to using Roane County facilities.
 - A. **Commercial Use required insurance:**
 - A. The user hereby agrees to effectuate the naming of Roane County as an unrestricted additional insured on the user's policy.
 - B. The policy naming Roane County as an additional insured shall:
 - be an insurance policy from an A.M. Best rated A- or better "secured" State licensed insurer;
 - state that the organization's coverage shall be primary coverage for Roane County, its Board, employees and volunteers; and
 - C. The user agrees to indemnify Roane County for any applicable deductibles.
 - D. Enclose a copy of the endorsement providing additional insured status.
 - E. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - F. User acknowledges that failure to obtain such insurance on behalf of Roane County constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to Roane County. The user is to provide Roane County with a certificate of insurance, evidencing the above requirements have been met. The failure of the County to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by Roane County.
 - **Individual Use required insurance:**
 - **Homeowners Insurance**
Section Two – Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

**In the event of an accident, please notify the custodian on duty,
or call the business office at (865) 882-2640.**

**Failure to meet all the above requirements or failure to follow all posted rules
will result in the loss of your use permit.**