

**TENNESSEE NOTARY PUBLIC APPLICATION
COUNTY OF ROANE**

This application, accompanied by a fee of \$14.00 must be signed under oath in the presence of a notary public and submitted to the County Clerk at least 2 days prior to the meeting of the county legislative body at which it is to be considered.

Once elected, you must then be commissioned by the Governor.

If elected, you will be required to:

1. Post a bond as Surety in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office, or
2. Acquire the signature of two (2) persons, who are property owners in the State of Tennessee, who will stand good for Ten Thousand Dollars (\$10,000) each (See Page 3, "Notary Public Bond Application – Surety form".) This form must be completed and filed in the office of the County Clerk, who will accept the required fees and administer the oath of office.

You are not authorized to act as a notary public until you have received your commission from the Governor, filed your bond, and taken the oath of office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

DATE RECEIVED BY COUNTY CLERK: _____
PAYMENT RECEIVED IN THE AMOUNT OF: _____
RECEIPT NUMBER _____

ANSWER EVERY QUESTION. PLEASE PRINT OR TYPE.

Name of Applicant (As it will appear on your notary commission)

Applicant's Residence Street Address (Mailing Address if Different)

City State Zip

Name of Employer:

Principal Business Street Address (Mailing Address if Different)

City State Zip

E-mail address: _____

Telephone: (Residence) _____

Telephone: (Business) _____

Date of Birth: _____

Type of Application: _____ New _____ Renewal

*For RENEWAL applications, give the expiration date of your current commission _____

PLEASE ANSWER THE FOLLOWING QUESTIONS

YES or NO

Have you ever been convicted of offering or giving a bribe, larceny, or any other offense declared infamous by law?	
If the answer to question #1 was YES, has your citizenship been restored?	
Is there unpaid judgment against you for money received in an official capacity due to the United States, to Tennessee or any Tennessee county, or are you a defaulter to the treasury?	
Are you a soldier, seaman, marine, or airman in the regular Army, Navy, or Air Force of the United States, a member of the United States Congress, or a person holding any office of profit or trust under any foreign power, other state or the United States?	
Have you ever been removed from office as a notary public for official misconduct?	
Have you ever had a notarial commission revoked or suspended by this or any other state?	
Have you ever been found by a court of this state or any other state to have engaged in unauthorized practice of law?	
Is there any other reason that you are legally disqualified from holding the office of a notary public?	
Are you a United States citizen or Legal Permanent resident?	

(IF YES, PLEASE ATTACH A SEPARATE SHEET OF PAPER DESCRIBING THE REASON.)

I, _____, do swear or affirm under penalties of perjury that the statements above are true and correct.

Signature of Applicant

.....
State of _____

County of _____

Personally appeared before me, _____, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office, this _____ day of _____, 20_____.

Notary Public

My commission expires: _____

(Notary Seal)

NOTARY PUBLIC BOND APPLICATION USING PERSONAL SURETIES

STATE OF TENNESSEE, ROANE COUNTY
KNOWN THAT ALL THESE PRESENT, that we,

Applicant (PLEASE PRINT)

Surety (PLEASE PRINT)

Surety (PLEASE PRINT)

All in the State aforesaid, are held and firmly bound unto the said State of Tennessee in the sum of (\$10,000) Ten Thousand Dollars, to be paid to the State, to which payment, will and truly be made, we bind ourselves and each and every one of our heirs, executors, and administrators jointly and severally, firmly by these presents.

Seal with our seals, and dated the _____ day of _____, 20_____.

THE CONDITION OF THE ABOVE PUBLICATION IS SUCH:

That whereas, the above bound _____ was at the _____ day, of _____, 20 _____ term of the Roane County Court and was elected a NOTARY PUBLIC AT LARGE FOR THE STATE OF TENNESSEE.

Now, said _____ shall fully,
(Applicant)

Honestly, and diligently discharge the duties of said office so as his continuance therein, then this obligation to be null and void: otherwise to remain if full force and effect.

(Applicant Signature)

(Surety Signature)

(Surety Signature)

STATE OF TENNESSEE, ROANE COUNTY

I, _____, do solemnly swear that I will without
Applicant (PLEASE PRINT)

favor or partiality, faithfully, honestly and diligently discharge the duties of Notary Public.

(Applicant's Signature)

Subscribed and sworn before me this _____ day of _____, 20_____.

Roane County Clerk

My commission expires: _____

(Notary Seal)