

# Budget Committee Minutes

---

March 19, 2015 6:00PM

**Members Present:** Ron Woody, Chairman; Bobby Collier; Steve Kelley; Ron Berry; Randy Ellis

**Members Absent:** none

**Additional:** Kaley Walker, Director of Accounts and Budgets; Tim Suter, Ambulance Director; Ralph Stewart, Solid Waste Director; Jennifer Bolling, Accounting Clerk; Jennifer Evans, Chief Bookkeeper, Everett Massengill, School Board Member.

**Meeting Convened:** Meeting called to order by Chairman Woody @ 6:00 PM

## **2016 Budget:**

### **116 Fund:**

**Beginning Fund Balance: 460,202**

#### **Revenue-**

Rural property tax, ½ of rural local option sales tax, and TVA revenue sharing.

**Total Revenues: 794,000**

#### **Convenience Centers-**

The largest cost in the centers is disposal fees, or garbage removal. This cost has been reduced drastically over the last several years due to the recycling efforts of the county.

**Total Convenience Centers: 918,257**

This budget is out of balance (\$124,257). If additional revenue is not available then the convenience centers may have to be closed an additional day each week. This would leave 4 days a week for garbage drop off.

**Motion to recommend increasing the revenue to \$864,000 which contains \$280,000 (\$70,000 increase) property tax and appropriation of \$918,257: Collier**

**2<sup>nd</sup>:** Kelley

Kelley-Yes; Berry-No; Ellis-No; Collier-Yes; Woody – Yes Motion **passed**.

## Budget Committee Minutes

---

Beginning Fund Balance	\$460,202	In compliance with:
Revenues	\$864,000	Fund Balance Policy ----- Yes
Appropriation	\$918,257	54%
Budget Ending Fund Balance	\$405,945	
Estimated Fall Out (10%)	\$91,826	
Est. Ending Fund Balance	\$497,771	
Effect on Fund Balance	37,569	

### **123 Fund:**

**Beginning Fund Balance: 205,996**

#### **Revenue-**

Countywide property tax, service charges for disposals, sale of recyclables

**Total Revenues: 662,500**

#### **Recycling Center-**

The center has a new baler and soon will have a sort line installed to improve efficiency within the recycling process. The Michael Dunn workers are a great help and their cost is offset by the amount of work they do. The largest expense in this fund is salaries and benefits followed by disposal fees.

**Recycling Center: 769,976**

#### **Post Closure Care Costs-**

Roane County must maintain the closed landfill monitoring for several more years. Last year there was a pop out at the landfill which cost \$70,000 to repair.

**Post Closure Costs: 38,000**

**Total Appropriation: 807,976**

**Motion to recommend the revenue of \$782,500 which contains \$360,000 (\$120,000 increase) of countywide property tax and appropriation of \$807,976: Kelley**

**2<sup>nd</sup>: Collier**

**Kelley-Yes; Berry-No; Ellis-No; Collier-Yes; Woody – Yes Motion passed.**

# Budget Committee Minutes

---

Beginning Fund Balance	\$205,996	In compliance with:
Revenues	\$782,500	Fund Balance Policy ----- Yes
Appropriation	\$807,976	27 %
Budget Ending Fund Balance	\$180,520	
Estimated Fall Out (5%)	\$40,399	
Est. Ending Fund Balance	\$220,919	
Effect on Fund Balance	\$14,923	

## **171 Capital Fund**

### **CCC subfund**

With no additional revenue to support further capital improvements, there are no plans for additional capital expenditures within this subfund.

**Motion to recommend no revenue or appropriation:** Collier

**2<sup>nd</sup>:** Kelley

Kelley-Yes; Berry-Yes; Ellis-Yes; Collier-Yes Motion **passed**.

## **171 Capital Fund**

### **RCY subfund**

With no additional revenue to support further capital improvements, there are no plans for additional capital expenditures within this subfund.

**Motion to recommend no revenue or appropriation:** Collier                      **2<sup>nd</sup>:** Ellis

Kelley-Yes; Berry-Yes; Ellis-Yes; Collier-Yes Motion **passed**.

## **118 Ambulance**

\$400,000 was fronted to the Ambulance fund from the General Fund (101). Of the \$679,754 beginning balance, \$279,754 belongs to the Ambulance operations.

**Beginning Fund Balance: 679,754**

## Budget Committee Minutes

---

**Revenues** – Revenue has been trouble for the Ambulance Department for several years. The Ambulance Department has been using a new billing company since June 1, 2014. The hope is they can raise the revenue on a per run basis. Originally, the billing was done in-house and then contracted out. Having a 3<sup>rd</sup> party company with better understanding and education on the Medicaid laws is a help to us, and we would suffer if an attempt was made to bring this job back into the Ambulance Department.

**Total Revenues: 2,624,500**

**Ambulance** – The Ambulance Department is running four 24 hour shifts/trucks. The way the schedule is set up the full time employees have scheduled overtime. A need has been identified for a day truck (8-12 hrs) to run calls during busy time, dialysis runs for instance. Should a day truck be added, additional expenditures here and in capital will be needed.

**Total Appropriation: 2,853,404**

**Motion to recommend the revenue of 2,864,500 which contains \$240,000 of countywide property tax and appropriation of 2,853,404: Ellis**

**2<sup>nd</sup>: Kelley**

**Kelley-Yes; Berry-Yes; Ellis-Yes; Collier-Yes Motion passed.**

Beginning Fund Balance	\$679,754	In compliance with:
Revenues	\$2,864,500	Fund Balance Policy ----- Yes
Appropriation	\$2,853,404	15%
Budget Ending Fund Balance	\$690,850	
Estimated Fall Out (5%)	\$142,670	
Est. Ending Fund Balance	\$833,520	
Effect on Fund Balance	\$153,766	

# Budget Committee Minutes

---

## **171 Capital Fund**

### **AMB subfund**

This sub fund has \$120,000 of revenue dedicated to it for the purchase of ambulances and other large capital items for the ambulance department.

**Motion to reconsider additional property tax for this sub fund:** Berry 2<sup>nd</sup>: Ellis  
On a **Voice Vote** motion **passed**.

**Motion to recommend \$240,000 in revenue:** Kelley 2<sup>nd</sup>: Ellis

Kelley-Yes; Berry-Yes; Ellis-Yes; Collier-Yes Motion **passed**.

The Solid Waste department, convenience centers and recycling center have had heavy capital investment over the last couple of years. The solid waste and recycling center are in separate funds that are eligible to be combined into one Solid Waste fund.

**Motion to view combined Solid Waste and Recycling at the next Budget Committee meeting:**  
Collier

2<sup>nd</sup>: Kelley

On a **Voice Vote** motion **passed**. There would be a countywide property tax to support this fund.

Motion to adjourn at 7:30 pm

**Motion:** Kelley

2<sup>nd</sup>: Ellis

**VV: Passed**

**Minutes submitted** by Kaley Walker, Director of Accounts and Budgets