

Budget Committee May 20th, 2016 8:00 am

Members Present: Ron Woody, Chairman; Carolyn Granger; Darryl Meadows; Steve Kelley; Junior Hendrickson

Members Absent: none

Additional: Kaley Walker, Director of Accounts and Budgets; Marti Higgins, Sessions Clerk; Ann Goldston, Circuit Court Clerk; Wilma Eblen, Trustee; Shannon Conley, Clerk & Master; Marty Miles, Juvenile Director; Judge Stevens, General Sessions Judge; Judge Humphrey, General Session Judge; Mike Beard, Park Director; Charles Holiway, Election Administrator; Connie Heiskell, UT Ag Extension Agent; David Morgan, Property Assessor; Bobbie Tipton, Deputy County Court Clerk.

Meeting Convened: Meeting called to order by Chairman Woody @ 8:00 AM. Meeting recessed until 9:00 AM

2017 Budget Business

Retirement rate for 2016/17 minimum is 4.09%. The current budget iteration is based on 7%. New employees have a 9% flat county portion allocation. Using 7% as a rate (above the suggested minimum) will help to ensure that our TCRS account stays funded through the ebbs and flows of the next few years. We have several (**around 21**) employees eligible for retirement at this time.

FUND	PRIOR RECOMMEND	NEW RECOMMEND	CHANGE
357 DTF	217,646	215,646	(2,000)
131 Highway	4,690,610	4,671,010	(19,600)
123 Recycling	865,436	862,436	(3,000)
121 Animal	311,788	308,688	(3,100)
121 Fire	559,735	557,535	(2,200)
118 Ambulance	2,583,283	2,566,283	(17,000)
116 Solid Waste	1,035,851	1,034,651	(1,200)
101 Risk Mgmt	451,910	451,710	(200)
101 OES	407,483	404,983	(2,500)

Motion to set budget retirement contribution rate at 7% and adjust previously adopted budgets to this level of funding: Meadows

2nd: Hendrickson

On a **voice vote** motion **passed**.

Motion to set legacy employee retirement contribution rate to TCRS at 7% which is 2.91% higher than the minimum: Kelley

2nd: Meadows

On a **voice vote** motion **passed**.

151 General Debt Service:

Here is the updated summary for the 151 with the reduction of DOE PILOT money showing.

Beginning Fund Balance	\$1,965,949	In compliance with:
Revenues	\$2,930,369	Fund Balance Policy ----- Yes
Appropriation	\$3,154,917	55.2%
Ending Fund Balance	\$1,741,401	
Effect on Fund Balance	(\$224,548)	In compliance with:
		Debt Policy----- Yes

2017 Budget Presentation

101 General Fund:

53100 – Circuit Court

The Circuit Court Clerk is requesting \$9,000 for scanners which will be covered with the data processing fee collected in the office. There an employee shift from the Sessions budget to the circuit to more accurately reflect the cost of operations in the circuit court budget. The Circuit Court Clerk is requesting \$15,000 for scanners in the Sessions Court budget. These will be covered with the data processing fee collected in the office.

Motion to recommend the appropriation of 266,597 for Circuit Court and 498,047 for Sessions Court: Hendrickson
2nd: Granger
On a **voice vote** motion **passed**.

Circuit Court: 266,597
General Sessions Court: 498,047

53900 – Other Administration of Justice

This holds the jury pay and any ancillary expenses related to jurors. The Smoot trial is scheduled to be in this year and jury sequestration estimate is being budgeted.

Motion to recommend the appropriation of 55,100: Kelley
2nd: Granger
On a **voice vote** motion **passed**.

Other Administration of Justice: 55,100

51800 – County Buildings

This function has \$70,000 for building maintenance, including maintenance of the courthouse and back tax property.

Motion to recommend the appropriation of 535,223: Kelley

2nd: Meadows

On a **voice vote** motion **passed**.

County Buildings: 535,223

52400 – Trustee

The Trustee is a fee office that collects a fee on most revenues collected as payment for the financial services provided by the county. Trustee let budget committee know that the large DOE payment in lieu of tax for Oak Ridge property in Oak Ridge was received 5/20.

Motion to recommend the appropriation of 306,896: Kelley

2nd: Granger

On a **voice vote** motion **passed**.

Trustee: 306,896

51900 – Other General Administration:

This is related to the maintenance contract for the Accounting, Purchasing and Schools financial software. Attendance at the local government resource training event is budgeted here as well.

Motion to recommend the appropriation of 36,350: Kelley

2nd: Meadows

On a **voice vote** motion **passed**.

Other General Administration: 36,350

52100 – Accounting

Had an employee to recently take our insurance, so this affected the total \$7,500.

Motion to recommend the appropriation of 468,370: Kelley

2nd: Meadows

On a **voice vote** motion **passed**.

Accounting: 468,370

52200 – Purchasing

Purchasing Agent received two certifications in procurement.

Motion to recommend the appropriation of 182,813: Kelley

2nd: Hendrickson

On a **voice vote** motion **passed**.

Purchasing: 182,813

53400 – Chancery Court

Clerk & Master is requesting \$5,400 additional for part time assistance. The fees earned more than cover this additional salary expense. The capital request was reduced to \$1,000 from \$7,000 after clarification. Harriman is having a back tax sale in October, they did not want to do a joint sale with the county in September. There is a question being posed to the back tax attorney as to if the cities have the same requirement to “bid in” the property if no individuals purchase that property. The 2012 back tax is going up for county sale and the city back tax sale is for taxes from 2005-2012. The back tax sales will be held on a Saturday in the Chancery Courtroom. Clerk said that she generally has 200+ bidders.

Motion to recommend the appropriation of 325,772: Meadows
2nd: Hendrickson
On a **voice vote** motion **passed**.

Chancery Court: 325,772

53500 – Juvenile Court

Same budget submitted as last year with lower state retirement and other charges.

Motion to recommend the appropriation of 428,741: Granger
2nd: Kelley
On a **voice vote** motion **passed**.

Juvenile Court: 428,741

53310 – Session Judge

Requesting 10,000 adjustment for magistrates 5,000 each. Committee asked if the video arraignment system would cut down on the magistrate’s work, and the judge indicated that it would not.

Motion to remove the salary adjustment: Kelley
2nd: Granger
On a **voice vote** motion **passed**.

Motion to recommend the appropriation of 697,075: Meadows
2nd: Kelley
On a **voice vote** motion **passed**.

Session Judge: 597,075

53330 – Drug Court

Two grants \$119 and \$50 cover most, drug court fees cover a portion.

Motion to recommend the appropriation of 179,583: Meadows
2nd: Granger
On a **voice vote** motion **passed**.

Drug Court: 179,583

51500 - Election Commission

There are two (2) elections in the FY17 budget year August and November. Election workers are paid \$25/day for training; \$110/day election day and \$135/day for officers.

The capital need for voting machines was discussed and the schedule they would be able to be funded was covered as well. The Administrator said the new machines need to be procured during an off year, one without an election. The state will provide \$10,000 per precinct (\$280,000) toward new machines.

Motion to recommend the appropriation of 448,063: Kelley
2nd: Meadows
On a **voice vote** motion **passed**.

Election Commission: 448,063

56700 – Parks and Fair Boards

Riley Creek Campground brings in revenues to support its operations. The shelter (sheds) and cottage at Roane County park bring in rental revenue of about \$10,000. Roane County Park has capital for trail improvements and painting the shelters. Swan Pond Sports (SPC) has equipment dedicated to bermuda grass. There is an unintended consequence of needing a storage building at the park for this equipment. The county executive is talking to cities to see about a partnership in running the sports complex. Increase related to swan pond sports complex addition. This is about \$90,684

Motion to recommend the appropriation of 488,372: Kelley
2nd: Hendrickson
On a **voice vote** motion **passed**.

Parks and Fair Boards: 488,372

51600 - Register of Deeds

Register included a 3% raise for her employees \$2,570, this was removed and the committee will wait to see what can be done for all employees.

Motion to recommend the appropriation of 323,632: Kelley
2nd: Granger
On a **voice vote** motion **passed**.

Register of Deeds: 323,632

57100 – Agricultural Extension

County provides 40% of the salary and benefits for 3 full time positions located in Roane County. UT Ag Extension provides educational assistance throughout the county.

Motion to recommend the appropriation of 85,917: Granger
2nd: Kelley
On a **voice vote** motion **passed**.

Agricultural Extension: 85,917

52300 – Property Assessor

This function has 9 positions including the Property Assessor. State law maintenance of effort says that the property assessor needs to have at a minimum 8.4 employees including the reappraisal staff and the elected official. Assessor agreed to reduce printing from \$20,200 to \$5,000 and increase travel from \$2,000 to \$10,000.

Motion to recommend the appropriation of \$582,086: Kelley
2nd: Granger
On a **voice vote** motion **passed**.

Property Assessor: 582.086

52310 – Reappraisal

There are two positions in this function.

Motion to recommend the appropriation of \$122,720: Kelley
2nd: Meadows
On a **voice vote** motion **passed**.

Reappraisal: 122,720

52500 - County Clerk

Much of the work performed in the Clerk's office is on behalf of the state. The state is working to reduce their costs and is shifting some responsibilities back on the county. These include the purchase of: printers, ink, paper, envelopes and other supplies.

Motion to recommend the appropriation of 624,320: Granger

2nd: Meadows

On a **voice vote** motion **passed**.

County Clerk: 624,320

54110 – Sheriff's Department

COPS grant has been applied for so chairman suggested going ahead and adding in the \$25,000 for the match amount (25% of 2 \$50,000 salary and benefits). This \$25,000 will be added to a 203 line and as such cannot be used or moved without the consent of the budget committee. A resolution will be drafted if the COPS grant is successful.

Motion to recommend the appropriation of 3,702,080 Kelley

2nd: Granger

On a **voice vote** motion **passed**.

Sheriff's Department: 3,702,080

54210 – Jail

Committee understands the need for additional jail guards. Sheriff and budget committee agree to forego the WestCare contract related to female recidivism and see a better use for that money in creating three (3) new guard positions.

Motion to recommend the appropriation of 3,037,339: Kelley

2nd: Granger

On a **voice vote** motion **passed**.

Jail: 3,037,339

Chairman stated he is part of a meeting in Oak Ridge for the Oak Ridge Reservation Community Alliance and they agreed to give Roane County \$10,000 for tourism.

Motion to increase the revenue and expenditure related to ORCCA \$10,000 to show contribution for tourism along with a reduction in the tourism budget 101-58120-310 \$10,000: Kelley

2nd: Granger

On a **voice vote** motion **passed**. Hendrickson voted **no**.

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Revenue: 16,442,570

Risk Management: 461,710

Industrial Development: 598,850

Motion to adjourn @ 3:10pm: Meadows

2nd: Granger

On a **voice vote** motion **passed**.