

2018 Budget – Budget Committee Minutes

April 18, 2017 6:00PM

Members Present: Ron Woody, Chairman; Commissioners: Darryl Meadows; Junior Hendrickson; Steve Kelley

Members Absent: Carolyn Granger

Additional: Connie Aytes, Director of Accounts and Budgets, guests Highway Superintendent, Dennis Ferguson, Tony Brown and Commissioner Ron Berry

Meeting Convened: Meeting called to order by Chairman Woody @ 6:00 PM

Budget 2018

Funds to be discussed and approved:

Fund 131 – Highway Department

Chairman Ron Woody opened the meeting with the discussion of the Highway Department's fund balance worksheet. Discussion was made on two items – State Aid and Asphalt. Those two items are the driven forces of the Highway Department year end estimate of fund balance. Discussion was also made on the Improvement Act from the state that would bring in additional revenue that would help fund road infrastructure.

Chairman Woody brought to the Committee's attention that with the budget presented, we are in compliance with the required Maintenance of Effort 5-Year average of local funding.

The Committee reviewed and discussed the local revenue, state revenue and contract revenue estimate for 2018.

The committee then review the expenditure budget by function noting that salaries have been adjusted for the mid-year raise and specifically that \$400,000 was budgeted to transfer to the Highway Capital Project Fund and that the asphalt object code was the balance number of the expenditure budget.

Chairman Woody entertained a motion that the said budget for the Highway Department's budget be approved as presented.

Motion by Kelley, 2nd by Hendrickson to approve beginning fund balance estimate, 10 cent property tax and, the revenues and expenditures listed below for the Highway Department Fund 131.

On a **voice vote** motion **passed**.

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2017 Tax Rate:	0.10	Proposed 2018 Tax Rate:	0.10
7/1/2017 Beginning Fund Balance	1,187,837		
Estimated Revenues	3,560,823	Property Tax:	-
Estimated Expenditures	(3,906,906)	Sales Tax:	700,000
Transfer to Capital	(400,000)		
Total Est. Expenditures	(4,306,906)		
6/30/2018 Budget ending fund balance	<u>441,754</u>	Budget effect on fund balance	(1,146,083)
Fall Out (3%)	<u>129,207</u>		
6/30/2018 Est. ending fund balance	<u>570,961</u>	Estimated effect on fund balance	(616,876)
FB % of expenditures	13%		
FB Policy 7% -15%	Compliant		

Highway Capital Project Fund 176

Chairman Woody presented to the committee the Highway’s Capital Project Budget. The Chairman went on to explain that there was a meeting with the Highway Department, prior to this committee meeting and how informative and productive that meeting was.

In that meeting, we were able to determine that there are two projects that would be necessary to start planning for in the near future. Those two projects are the Caney Creek Bridge and Popular Springs Road. Both are in need of much repair. Therefore, two sub funds have been created in the Capital Project Fund to help put aside the necessary funding.

The Highway Superintendent mentioned there is hope that the State would put the Caney Creek Bridge on the State Aid list with us possibly being responsible for 2% match. The Popular Springs Road will be funded with local fund.

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Chairman Woody mentioned to the committee that Subfund 017 would roll into the Subfund BAL. This subfund would be used to account for minor projects that are needed at the Highway facility.

After much discussion, Chairman Woody entertained a motion that the said budget for the Highway Capital Project Fund 176 budget be approved as presented.

Motion by Kelley, 2nd by Meadows to approve the revenues and expenditures listed below for the Highway Capital Project Fund 176.

On a **voice vote** motion **passed**.

Highway Capital Projects Fund 176

	<u>Total</u>	<u>BAL</u>	<u>BRG</u>	<u>EQP</u>	<u>CCB</u>	<u>PCR</u>
Beginning Estimated Fund Balance 7/1/2017	480,919	29,977	321,295	129,647	-	-
Revenues						
Grant	-					
Transfers In	400,000	25,000	75,000	75,000	25,000	200,000
Total Revenue	400,000	25,000	75,000	75,000	25,000	200,000
Total Available Funds	880,919	54,977	396,295	204,647	25,000	200,000
Appropriations 2018 *	(810,000)	(50,000)	(350,000)	(185,000)	(25,000)	(200,000)
Ending Estimated Fund Balance 6/30/2018	70,919	4,977	46,295	19,647	-	-
		Painting		Highway	Caney	Popular
		Highway	Unknown	Equipment	Creek	Creek
		Bldg	Bridge	150,000	Bridge	Road
		50,000	Repairs	Vehicles		
				35,000		

* As of 7-1-17 Subfund 017 is closed into the BAL Account. The BAL Account shall be used for minor improvements of the Highway Facilities

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Other Items:

Operational Statement

Chairman Ron Woody presented the changes in the Operational Statement in how it now includes the two funds recently approved.

Appropriation Resolution

Chairman Ron Woody also spoke on the Appropriation Resolution and the changes made that now includes the Highway Fund 131 and the Highway Capital Project Fund 176 budgets.

Other Items for Discussion:

Budget Calendar

The next meeting scheduled for the Budget Committee is on Monday April 24, 2017 at 6:00pm. At this meeting, we will be discussing Fire and Animal Control Fund 121, OES (101-54410), General Capital Project Fund 171, General Fund 101 Revenues and some of the smaller department's expenditures. The above topics are subject to change.

171 General Capital Project Fund

The committee briefly discussed the 171 General Capital Project fund specifically a potential new Community Investment fund CIF will reference to the Heritage Commission work at the Old Courthouse and Carmichael Park in Oliver Spring. Any contribution, would be considered a onetime capital expenditure.

Adjournment

Motion by Kelley 2nd by Meadows to adjourn the meeting at 7:30pm

Minutes submitted by Director Aytes