

2018 Budget – Budget Committee Minutes

March 28, 2017 6:00PM

Members Present: Ron Woody, Chairman; Commissioners: Darryl Meadows; Junior Hendrickson; Carolyn Granger; Steve Kelley

Members Absent: None

Additional: Connie Aytes, Director of Accounts and Budgets, guests Ralph Stewart and Tim Suter

Meeting Convened: Meeting called to order by Chairman Woody @ 6:00 PM

Current Fiscal Year

New Resolution:

Clean up for Funds 101, 116, 118 and 128

Chairman Ron Woody presented to the committee the resolution that would clean up any unexpected overages in the Revenues and Expenditures of Funds 101, 116, 118 and 128. (SEE ATTACHMENT)

Motion by Kelley, 2nd by Hendrickson to approve the amendments for the General Fund (101), Solid waste/Sanitation Fund (116), Ambulance Fund (118) and the Recycling/Landfill Fund (128)

On a **voice vote** motion **passed**.

Transfer of payroll benefits in Fund 121 (Animal Control)

Motion by Meadows, 2nd by Kelley to approve the intra-department transfer in the Animal Control Fund (121)

On a **voice vote** motion **passed**.

Budget 2018

Miscellaneous Schedules and Resolutions Updates:

Operational Statement 2018

Chairman Ron Woody discussed the operational worksheet and the updates with the committee. As we pass the funds then this worksheet will be updated as we go along with the Budget 2018 process.

Appropriation Resolution:

Chairman Ron Woody discussed the Appropriation Resolution and how this worksheet will be updated as the Budget 2018 process proceeds.

2018 Budget – Budget Committee Minutes

Miscellaneous Schedules and Resolutions Updates (cont.):

Chairman Ron Woody discussed the Tax Levi and addressed the changed that have been made to that worksheet.

Funds to be discussed and approved:

Fund 116 – Solid Waste/Sanitation

Chairman Ron Woody presented to the Solid Waste/Sanitation Fund 116. Ralph Stewart was present to answer any question that the committee might have had.

Motion by Granger, 2nd by Meadows to approve the revenues and expenditures listed below for the Solid Waste/Sanitation Fund 116.

On a **voice vote** motion **passed**.

2017 Tax Rate:	-	Proposed 2018 Tax Rate:	-
7/1/2017 Beginning Fund Balance	461,644		
Estimated Revenues	900,000	Property Tax:	-
Estimated Expenditures	<u>(1,018,623)</u>	Sales Tax:	<u>700,000</u>
Transfer to Capital	<u>(50,000)</u>		
6/30/2018 Budget ending fund balance	<u>293,021</u>	Budget effect on fund balance	<u>(168,623)</u>
Fall Out (10%)	<u>101,862</u>		
6/30/2018 Est. ending fund balance	<u>394,883</u>	Estimated effect on fund balance	<u>(66,761)</u>
FB % of expenditures	39%		
FB Policy 10%-100%+:	Compliant		

General Capital Project 171 – subfund (CCC):

2018 Budget – Budget Committee Minutes

Chairman Ron Wood presented to the Committee the General Capital Project Fund 171- Convenience Center Sub Fund (CCC).

Motion by Hendrickson, 2nd by Granger to approve the revenues and expenditures listed below for the General Capital Project Fund 171-CCC

On a **voice vote** motion **passed**.

7/1/2017	CCC
Beginning Fund Balance	<u>6,540</u>
Revenues	
Transfers In	<u>50,000</u>
Total Revenue	<u>50,000</u>
Total Available Funds	<u>56,540</u>
Transfer Out (sub to sub)	
Appropriations	<u>(50,000)</u>
Ending fund balance	<u><u>6,540</u></u>
	Pumphouse
	Compactor
	50,000

Fund 128 – Recycling/Landfill

Chairman Ron Woody presented to the Committee Recycling/Landfill Fund 128.

Motion by Kelley, 2nd by Granger to approve the revenues and expenditures listed below for the Recycling/Landfill Fund 128.

On a **voice vote** motion **passed**.

2018 Budget – Budget Committee Minutes

Fund 128 – Recycling/Landfill (cont.)

Tax Rate:	<u>0.03</u>	Proposed 2018 Tax Rate:	<u>0.03</u>
7/1/2017 Beginning Fund Balance	373,372		
Estimated Revenues	779,027	Penny Value:	<u>118,000</u>
Estimated Expenditures	(835,360)	Property Tax:	<u>354,000</u>
Transfer to 171	(50,000)		
6/30/2018 Budget Ending Fund Balance	<u>267,039</u>	Budget Effect on Fund Balance:	<u>(106,333)</u>
Fall Out (5%)	41,768		
6/30/2018 Estimated Ending Fund Balance	<u>308,807</u>	Estimated Effect on Fund Balance:	<u>(64,565)</u>
FB % of expenditures	37%		
FB Policy 10%-100% +:	Compliant		

General Capital Project 171 – subfund (RCY):

Chairman Ron Wood presented to the Committee the General Capital Project Fund 171- Recycling (RCY)

Motion by Granger, 2nd by Kelley to approve the revenues and expenditures listed below for the General Capital Project Fund 171-RCY

On a **voice vote** motion **passed**.

2018 Budget – Budget Committee Minutes

General Capital Project 171 – subfund (RCY):

7/1/2017	RCY
Beginning Fund Balance	<u>24,447</u>
Revenues	
Transfers In	<u>50,000</u>
Total Revenue	<u>50,000</u>
Total Available Funds	<u>74,447</u>
Transfer Out (sub to sub)	
Appropriations	<u>(70,000)</u>
Ending fund balance	<u><u>4,447</u></u>
	Prior Year -
	Paving - \$20,000
	Equipment - \$50,000

Fund 118 – Ambulance Fund

Chairman Ron Wood presented to the Committee the Ambulance Fund with Tim Suter present to answer any questions the committee might have.

Motion by Kelley, 2nd by Meadows to approve the revenues and expenditures listed below for the Ambulance Fund 118.

On a **voice vote** motion **passed**.

2018 Budget – Budget Committee Minutes

2017 Tax Rate:	<u>0.02</u>	2018 Tax Rate:	<u>0.02</u>
		Proposed	
7/1/2017 Beginning Fund Balanc	533,788	Property Tax Collections	<u>238,885</u>
Estimated Revenues	2,638,513		
Estimated Expenditures	<u>(2,719,430)</u>		
6/30/2018 Budget Ending fund bal	<u>452,871</u>	Budget Effect on Fund Balance:	<u>(80,917)</u>
Fall Out (5%)	135,972		
6/30/2018 Estimated Ending Fund	<u>588,843</u>	Estimated Effect on Fund Balance	<u>55,055</u>
		Restricted for Public Health	<u>188,843</u>
FB % of expenditures	7%		
FB Policy 10%-100%+: Compliant			

General Capital Project 171 – subfund (AMB):

Chairman Ron Wood presented to the Committee the Ambulance Fund with Tim Suter present to answer any questions the committee might have.

Motion by Hendrickson, 2nd by Granger to approve the revenues and expenditures listed below for the General Capital Project Fund 171-AMB

On a **voice vote** motion **passed**.

2018 Budget – Budget Committee Minutes

General Capital Project 171 – subfund (AMB) (cont.):

7/1/2017	AMB
Beginning Fund Balance	<u>48,708</u>
Revenues	
Property Tax (5 pennies)	<u>105,000</u>
Total Revenue	<u>105,000</u>
Total Available Funds	<u>153,708</u>
Transfer Out (sub to sub)	
Appropriations	<u>(153,000)</u>
Ending fund balance	<u><u>708</u></u>
	Chest compression device, cots 40,000 33,000 Ambulances 100,000 Painting station 20,000

Adjournment

Motion by Kelley 2nd by Meadows to adjourn the meeting at 8:00pm

Minutes submitted by Director Aytes