

**JOB DESCRIPTION**  
**ROANE COUNTY SOLID WASTE & RECYCLING**  
**TRUCK DRIVERS**

**Job Summary:**

- Truck Drivers must have a valid Class B Commercial Driver's License (minimum requirement) at all times.
- Must not have any traffic violations or DUI within the past three (3) years.
- Annual vision exam required.
- Previous commercial truck driving experience preferred.
- Must be able to pass drug screen and background check.

**Essential Job Duties:**

- To drive a roll-off container truck on routes to collect materials and transport it to the landfill for disposal, Roane Metals Group for recycling or the Recycling Center for processing.
- Cleans loose trash off of truck and/or ground around truck and container that spills during dumping process to maintain clean site and safety along roads and highways.
- Cleans waste debris from the truck body on each landfill run. This ensures that equipment operation will continue safely and productively.
- Must demonstrate ability to maneuver truck into and out of minimum clearance spaces.
- Coordinate pick-ups with convenience centers, schools, cities, businesses.
- Coordinate with scale operators and bay workers on incoming/ outgoing materials.
- Assist in changing boxes/ compactors as needed.
- Performs daily pre- and post-trip inspections. Completes and submits the "Truck Log" report at the end of the shift (*truck maintenance checklist is on the Truck Log – notify solid waste director of any immediate needs. i.e. odd noises etc.*).
- Any and all tickets/ receipts are to be given to the solid waste director, the administrative assistant or the scale house operators.
- Notify solid waste director or administrative assistant with any purchase or equipment needs.
- Other duties as required by solid waste director.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE:** High school diploma or general education degree (GED). Truck Drivers must have a valid Commercial Driver's License at all times.

**LANGUAGE SKILLS:** Ability to read and comprehend simple instructions and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to other employees of the organization.

**REASONING ABILITY:** Apply common sense and understanding to carry out written or oral instructions. Be courteous and patient in any customer interactions.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee

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is frequently required to sit or stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop; kneel; crouch; or crawl; and talk; or hear. The employee may be required to lift and/or move more than 50 pounds.

***\*It is the responsibility of every employee to ensure that all work performed at Roane County Recycling and Solid Waste Department is done in a safe manner, following any and all safety practices and agrees to abide by OSHA standards.***