



MOLLY HARTUP
ROANE COUNTY ASSESSOR OF PROPERTY
200 E RACE STREET, SUITE 5
KINGSTON, TN 37763
TELEPHONE: (865) 376-4362

CHANGE OF MAILING ADDRESS REQUEST

Property Owner of Record: _____
Property Location/ Address: _____
Map / Parcel: _____

I am requesting to change the mailing address for the above referenced property.

The NEW MAILING ADDRESS is as follows:

In care of (optional): _____
New Mailing Street Address: _____
City: _____ State: _____ Zip Code: _____

I am aware that this change will affect all correspondence regarding this property (i.e. assessment change notice, appeal information, etc.)

* The signature of the Property Owner or their Legal Representative is REQUIRED in order to make a mailing address change in our records. Proof of Ownership/Representation and identification may also be required.

RETURN THIS FORM TO:
Roane County Property Assessor
200 E Race Street, Suite 5
Kingston, TN 37763
(Faxed copies will not be accepted)

* _____
Signature of Property Owner

Printed Name of Property Owner

Date

Contact Telephone Number (w/ Area Code)

Identification verified by: _____
Date: _____